

~~SECRET~~

100-12.7
DD/S&T #2751-68
12 July 1968

MEMORANDUM FOR: Director of Scientific Intelligence
Director of Research and Development
Director of Computer Services
Director of ELINT
Director of Special Activities
Director of Special Projects
Director of Foreign Missile and Space Analysis Center

SUBJECT : Reporting Employment and Financial Interests

25X1A

REFERENCE : [REDACTED] Revised 16 August 1967

1. Referenced regulation requires that certain employees file Form 2630, Employee Confidential Statement of Employment and Financial Interests. (Forms may be obtained from this office.)

25X1A

2. Designation of individuals who should file a statement within the requirements of [REDACTED] is left to the Office Director. Be sure to include those individuals who have entered on duty since July 1967 and are subject to submit a statement or have become subject to submitting a statement because of promotion or new duties.

3. An employee who previously filed an initial statement need file only a supplemental statement giving changes or additions, or stating there have been no changes or additions.

4. Statements are subject to review at the Office Director level. The reviewing official must comment on each statement as to whether there appears to be any direct or indirect conflict of interest; in case of affirmative comment, the statement and comment must be referred through the DD/S&T to the General Counsel for resolution.

5. Statements of Office Directors and their Deputies shall be forwarded to the DD/S&T.

6. All statements are to be handled on an EYES ONLY basis and shall be reviewed only by officials designated to make such review.

7. It is requested that each Office submit to the DD/S&T, through this office, a list of names of those individuals identified to submit statements.

DD/S&T
FILE COPY

~~SECRET~~


SECRET

Approved For Release 2000/08/25 : CIA-RDP71B00529R000100190023-9

SUBJECT: Reporting Employment and Financial Interests

8. If Logistics Career Designees are among those identified to complete Form 2630, a memorandum providing their names should be forwarded to the Director of Logistics, with copy to the undersigned.

25X1A


Chief, Administrative Support Staff

Distribution:

Orig - ea Addressee

2 - DD/S&T Reg

2 - AS/DD/S&T (w/d)

Approved For Release 2000/08/25 : CIA-RDP71B00529R000100190023-9

SECRET